

**Annex 1**

**DECLARATION OF INTEREST**

**First Name:** \_\_\_\_\_  
**Surname:** \_\_\_\_\_  
**Profession:** \_\_\_\_\_  
 Involvement with eu-LISA: \_\_\_\_\_

**hereby declares to have the following interests relating to his or her eu-LISA activities**

*(Please specify the interest that you or your household members currently have or have had in the past two years.)*

<b>Financial interest<sup>4</sup></b>	<b>Current? Yes/ No</b>	<b>Period<sup>1</sup> from/to (MM/YY)</b>	<b>Organisation<sup>2</sup></b>	<b>Subject matter<sup>3</sup></b>

1. Please specify the relevant period of time each activity took place in (month/year).
2. Please indicate the name, location and nature of the organisation.
3. Please indicate the subject matter of the activity, your precise role.
4. Please indicate any direct financial interests (managerial stakes in companies, including ownerships of patents or any other relevant intellectual property rights), or assets (shares and/or securities held in companies) or grants or other funding of a value above EUR 5,000.00 net/year, which might create a conflict of interest in the performance of your duties, with their number and value, as well as the name of the company/provider of the grant/funding.

<b>Current and past activities<sup>5</sup></b>	<b>Current? Yes/No</b>	<b>Period<sup>1</sup> from/to (MM/YY)</b>	<b>Organisation<sup>2</sup></b>	<b>Subject matter<sup>3</sup></b>

1. Please specify the relevant period of time each activity took place in (month/year).
2. Please indicate name, location and nature of the organisation.
3. Please indicate the subject matter of the activity, your precise role.
5. Please indicate posts held over the last two years in foundations or similar bodies, institutions, companies or other organisations; other membership/affiliation or professional activities held over the last year, including services, liberal professions, consulting activities, and relevant public statements, part-time or full-time, paid or unpaid with an interest falling within eu-LISA's remit.

Household members' current activity <sup>6</sup>	Period <sup>1</sup> From/To (Month/year)	Organisation <sup>2</sup>	Subject matter <sup>7</sup>

1. Please specify when each activity started (month/year).
2. Please indicate name, location and nature of the organisation.
6. Please indicate your household members' current activity and financial interests that might entail a risk of conflict of interests (dependent family member means the direct descendants who are under the age of 21 or are dependants and those of the spouse or partner).
7. Please indicate the subject matter of the activity, your household members' precise role.

Any other relevant interests <sup>8</sup>	Period <sup>1</sup> From/To (Month/year)	Description <sup>9</sup>

1. Please specify when each activity started (month/year).
8. Please indicate any other relevant interest.
9. Please describe the interest.

**I confirm that** (please indicate the relevant point below):

	<b>I believe I have a conflict of interest with respect to the following eu-LISA activity</b>
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or

	<b>I believe I do not have a conflict of interest with respect to my activity at eu-LISA.</b>
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**I declare that I have read the eu-LISA Rules on the prevention and management of conflict of interests and that the above declaration is truthful and complete.**

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

If you need more sheets to declare your interests, do not hesitate to use blank ones or to ask for them, but please sign each one of them and attach them to this form.

*Definition of conflict of interests*

*A conflict of interest generally refers to a situation where the impartiality and objectivity of a decision, opinion or recommendation of eu-LISA is or might be perceived as being compromised by a personal interest held or entrusted to a given individual.*

**DATA PROTECTION<sup>1</sup>**

The purpose of the processing operations aims at avoiding conflicts of interests to protect the integrity of eu-LISA decisions from illegitimate interests. For more information on processing of Dol, consult *eu-LISA Record of Processing Activity*<sup>2</sup>.

The MB Secretariat of the eu-LISA collects, keeps, and safeguards all Dols completed by the MB and AG members, in line with the form in Annex 1, together with assessments results as items of the MB and AG files.

Data subjects can exercise their rights of access and rectification of the factual data at any time before the closure of the assessment by contacting the unit at [management-board@eulisa.europa.eu](mailto:management-board@eulisa.europa.eu)

The categories of data processed are: name, position, previous or current employments, ownership or other investments including shares, membership of a managing body or entity, intellectual property rights, spouse/partner's/dependent family members current activity, and other relevant interest, which might create a conflict of interest in the performance of duties of the declarant.

Dols may be completed on paper or electronically.

The recipients of the Dol are the persons and bodies identified in these rules. Dols may be transferred to bodies in charge of a monitoring or inspection task in conformity with Union Law, including the European Court of Auditors, the Internal Audit Service of the EC, the Internal Audit Capability of eu-LISA, OLAF, the European Ombudsman and the European Data Protection Supervisor.

The conservation period of Dol per category of data subjects is five years from the date of submission of the relevant Dol, extended with one year if duly justified.

Data subjects have a right to access their Dol and to update or correct it at any time. In case eu-LISA has knowledge of information that is not consistent with the declared interest, or in case of failure to submit a Dol, the data subject concerned are contacted with the purpose to update the Dol on the missing information. In case a breach of the rules procedure is opened, the data subject is notified without delay. The Data Protection Officer of eu-LISA (DPO) will ensure the compliance of these rules with the data protection legal framework. Data subjects also are entitled to have recourse at any time to eu-LISA's DPO ([dpo@eulisa.europa.eu](mailto:dpo@eulisa.europa.eu)) or directly to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) <http://www.edps.europa.eu>.

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<sup>1</sup> For more information, the Privacy Statement can be found here: <https://eulisa.europa.eu/Activities/Data-Protection/privacy-notices>

<sup>2</sup> [https://www.eulisa.europa.eu/AboutUs/DP/Documents/web\\_DPO\\_Register.pdf#zoom=300](https://www.eulisa.europa.eu/AboutUs/DP/Documents/web_DPO_Register.pdf#zoom=300)