



## **PROTECTION OF YOUR PERSONAL DATA**

**This privacy statement provides information about the processing and the protection of your personal data**

### **1. Introduction**

The European Union Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (hereafter, 'eu-LISA') is committed to protecting your personal data and to respecting your privacy. eu-LISA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council dated 23 October 2018 on the protection of natural persons with regard to the processing of personal data by Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data.

Information related to processing operation for video-surveillance management in eu-LISA premises, undertaken by the Security Unit, is presented below.

### **2. Why and how do we process your personal data?**

eu-LISA operates a video-surveillance system for the safety and security of its buildings, assets, staff and visitors on its sites in Tallinn, Strasbourg and Brussels and to control access to Agency premises.

The process consists of the following operations:

- Filming specific eu-LISA areas, which are of importance for the Agency and its assets (external perimeter, entrance-exit points, technical areas)
- Live broadcasting of the images through the CCTV system in the guards' offices
- Recording of images when detecting movement and storing them on system storage for 30 days
- Automatically deleting the stored images after the retention period
- During the retention period, review of stored images to identify security elements related to incidents
- Use of images recorded for specific investigations according to the Video-Surveillance Policy

The cameras in use do not record any sound.

Your personal data will not be used for any automated decision-making, including profiling.

### **3. On what legal ground(s) do we process your personal data**

- Decision of the Management Board 2016-133 Rev 3 on Security rules in eu-LISA
- Decision of the Management Board 2019-273 on the security rules for the protection of EUCI
- Access Rules in eu-LISA
- [eu-LISA video-surveillance policy](#)
- The 2010 Video-surveillance guidelines by the European Data Protection Supervisor

We process your personal data, because:

*(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;*

### **What personal data do we collect and further process?**

In order to carry out this processing operation, the Security Unit processes the following categories of personal data: recorded images of eu-LISA personnel and any person visiting eu-LISA premises or that passes through the areas under surveillance.

### **4. How long do we keep your personal data?**

The images obtained through the video-surveillance system are retained for a maximum of 30 days. Thereafter all images are deleted automatically. If any images need to be stored for further investigation their retention is rigorously documented and the need for retention is periodically reviewed in line with the Video-surveillance policy.

### **5. Who has access to your personal data and to whom is it disclosed?**

Access to your personal data is provided to eu-LISA staff responsible for carrying out this processing operation and to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Access to the data is restricted based on access rights. The Security Unit keeps the data on dedicated servers. Access to said data is limited to Security Unit personnel and security guards.

The information collected will not be given to any third party, except to the extent and for the purposes eu-LISA may be required to do so by law.

### **6. What are your rights and how can you exercise them?**

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor.

## 7. Contact information

### - The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Security Unit, [eulisa-SECURITY\[at\]eulisa.europa.eu](mailto:eulisa-SECURITY[at]eulisa.europa.eu)

### - The Data Protection Officer of eu-LISA

You may contact the Data Protection Officer ([dpo\[at\]eulisa.europa.eu](mailto:dpo[at]eulisa.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### - The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.