



PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data

1. Introduction

The European Union Agency for the operational management of large-scale IT systems in the area of freedom, security and justice (hereafter, 'eu-LISA') is committed to protect your personal data and to respect your privacy. eu-LISA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data

The information in relation to processing operation "*Member States Course Evaluation Questionnaire*" undertaken by Capability Building Sector is presented below.

2. Why and how do we process your personal data?

The Governance and Capabilities Unit - Capability Building Sector collects and uses your personal information to measure the satisfaction and impact of eu-LISA training activities addressed to the Member States, and to identify the improvement needs for each training.

In order to participate in the survey, the responders receive an email, or an e-course notification, sent by the controller. The participants are asked to fill in the questionnaire in Word or online survey format.

To conduct the survey, eu-LISA is using EUSurvey, the online survey management system developed by the European Commission. For more information, please consult the [record on EUSurvey](#) maintained by the Commission and the related [privacy statement](#). To access the survey responders must identify with [EU Login](#). For more information, please refer to the [EU Login Privacy Statement](#).

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data

The data is necessary for the management and functioning of the Agency, as per Article 5(1)(a) of the Regulation (EU) 2018/1725 and Recital 22.

4. Which personal data do we collect and further process?

In order to carry out this processing operation the Governance and Capabilities Unit collects the following categories of personal data:

- Name,
- Organisation

- Position
- Function
- Country
- Telephone number
- Email

5. How long do we keep your personal data?

The Governance and Capabilities Unit – Capability Building Sector only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for 5 years.

Data collected with the survey will be stored by eu-LISA training team at the internal SharePoint repository (e.g. in case of word format evaluations), or on the relevant e-course located on eu-LISA LMS (online surveys which are part of the study process).

6. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to eu-LISA staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements. The Commission staff managing the EUSurvey application may have access to your personal data only for purposes of system support and maintenance.

The information we collect will not be given to any third party, save the case when the Court of Justice of the European Union or the European Ombudsman would require such transfer in the framework of their duties. This is without prejudice to Regulation (EC) 1049/2001 regarding public access to documents.

7. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a).

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor.

8. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, eulisaTRAINING@EULISA.EUROPA.EU.

- The Data Protection Officer of eu-LISA

You may contact the Data Protection Officer (dpo@eulisa.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.